

FRIENDS OF BRIGHTON & HOVE HOSPITALS

MEETING OF THE BOARD OF TRUSTEES

Held on Friday 16 July 2021 10am via Zoom

MINUTES

PRESENT: Suzy Horne (SH) Office Manager
Katy Wells (KW) Fundraiser
John Austin (JA) Emma Church (EC) Janet Flint (JF)
Robert Griffiths (RG) Howard Kidd (HK)
Chris Rendel (CR)

1. (i) Apologies for Absence

Apologies from Glynn Jones, Muna al-Jawad, Debbie Reeder, Pam Hayward, Imran Yunus.

(ii) **Declaration of Pecuniary Interest in the business of the meeting:** None

2. Minutes of meeting held on 30th April 2021

(i) Minutes of the Board meeting held 30th April 2021, previously circulated, were approved.

3. Hon Treasurer's Report

P&L: loss for year to date is £14,432, slightly lower than anticipated.

There is a £11,000 one-off cost for website and database redesign due shortly and not reflected in these figures.

HK: there is £276,224 remaining as unallocated or agreed in principle and urged caution on spending. All existing obligations appear on the assets and liabilities statement.

Ear-marked funds for cancer department are still to be allocated, JF noted the provision of specialist nurses may now not be what the department want; EC asked if these funds could be tied in with SAF in some way to meet the legacy obligations and provide maximum patient benefit.

A further approach to Sarah Westwell will be made via the Executive Group.

Annual Accounts for 2020, having been circulated, were approved by Trustees in advance of the AGM.

4. Reports from Sub-group Chairs:

Executive Group: 25 May 2021. Minutes circulated and approved.

Marketing Group: 15 June 2021. Minutes circulated and approved.

New database and website are now live

Fundraising:

i-Drop: Final net income via Just Giving for this event is £27,760 and via Virgin Money Giving £275.

Wire & Sky costs were £3,078. (Net income £24,957). John Austin raised the highest amount.

An evening drop on Thursday 9th September is booked.

Sea Swim Challenge Virtual Event including Consultant Vanessa Kahr fundraising for the Friends at the Brighton Pier to Pier event on Sat 26 June. A sea swimming course for NHS staff run by Ocean Set Ltd has been funded by the Friends.

Bucket collection at Brighton Station: 30th July. Volunteers needed.

The office has a new set of collecting boxes available for any retailers, mainly cash based, who would take a box.

Business Partnerships: EC: nothing further to report

Legacies: RG and CR are developing a legacy strategy. CR has written a first draft legacy leaflet.

Small Acts of Friendship Group:

The 'Peter Orpen Room' End of Life room is now in use, a sign is up above the door. Heidi Orpen will work with EC to choose the artwork.

A small event to mark the creation of the room will be arranged once access to the hospital is permitted for visitors.

5. Grant Funding:

1. Marsden Scales MBF-6010 for HIV/Lawson Unit. £762.49. Approved by Trustees.

Grant Number: 2021/323/UHSussex

2. A range of Equipment for Community Maternity Services, Women and Children's Services, RSCH. Total cost £1,689.99.

Trustees requested further information about this bid. This has now been received and is being sent out to Trustees.

3. Sarah Young (SY), Nurse Consultant Cardiology requested Trustees consider further funding for one of the specialist Cardiac Nurse posts. Executive group Trustees agreed in principle (22 June 2021) to make £25,701 available (50% of the additional cost made up of underspent and earmarked legacy funds). SY has not yet confirmed that this money will be formally requested from the Friends.

4. PRH League of Friends have agreed to contribute at least £20,000 towards the Training Mannequin for the Emergency Department. The Department is contributing an additional £7,000 to cover additional costs since the original bid was confirmed. SH is talking to BSUH Charity to identify who to approach about a contribution. £72,582.90 is in Assets and Liabilities for this equipment.

6. Any Other Business

Patrons: Maureen and Michael Chowen will attend the AGM.

Annual General Meeting: Tuesday 20th July 2021. GJ, CR and POS are unable to attend. JF will Chair and EC and RG will present focussing on Small Acts of Friendship.

Imran Yunus has contacted GJ to explain he has long covid. He wishes to remain a Trustee at present. Pam Hayward will be offered the role of Honorary Trustee.

Rosie McColl will stand for election as a new Trustee.

JF and SH met with UHSussex Chair Alan McCarthy and Joint Chief Nurse Carolyn Morrice along with representatives from PRH League of Friends on 14th July 2021. Notes provided by PRH LOF have been circulated to the Executive Group. A further meeting is scheduled for October 2021.

Next Trustee Board meetings: Via Zoom

Dates: Friday 22 October 10am

Signed: _____ (Chair) Date: _____